



# IMPORTANT INFORMATION

The school day starts at 8.30am and the **main gates are open from 8.30am to 8.45am.** If you arrive after this time, please report to the school office to sign your child in.



If your child is absent from school, please call the school office on **01603 745812** and **select Option 1** before 9am for **every day** that your child is absent.

Simply leave a message on the absence line clearly stating **the child's name, class and reason why they are absent.**

We are a **NUT FREE School**



*Please avoid sending your child in with products like:* Peanut Butter, cereal or chocolate bars with nuts in, eg. Kinder Bueno bars, Nutella spread and any cakes that might contain nuts.

Lunches **must** be ordered via ParentPay. Please activate your account as soon as possible.

You can book lunches for one day or even a term in advance. **Lunches must be booked by 8.00am on the day required.**

ParentPay can also be used to book Breakfast and After Clubs and pay for School trips.

**NO MOBILE PHONES IN SCHOOL**



**Please remember to bring in a named water bottle every day.**



Please check your emails. Every Friday you will receive a Weekly Bulletin with all the news of what is happening and any important dates that you need to be aware of. **For lots more information have a look at our website and find us on Facebook.**